

OpenQAsS

**Open Source Quality Assurance System for
Vocational Education**

2014-1-HU01-KA202-002356

ERASMUS+ Strategic Partnership

2014-2017



Evaluation of the Kick-off Meeting Meeting

6th-7th November 2014, Budapest

iTStudy Hungary Ltd.

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Questionnaire design

The first section is about the planning and development of the kick-off meeting, quality of the project consortium, participation of partners and general items related to the meeting:

- Organisation
- Clear objectives
- Helpful Coordinator
- Meeting room
- etc...

2 The second section dealt with programs of Day-1. The items to be valued were:

- Partners and their profiles
- Objectives of the OpenQAsS project
- Platform for communication and collaboration
- etc...

3. The third section dealt with programs of Day-2. It included several items:

- Details of the project work programme
- Partners' responsibilities
- Next steps of the project
- Financial requirements
- Quality Management
- Dissemination Strategy
- etc...

4. The fourth part of the questionnaire allowed partners to include any other comment or suggestion regarding all those aspects not dealt with in the questionnaire, or aspects that should be taken into further account.

Evaluation of the questionnaire

The partners filled out the evaluation questionnaire on the project portal.

<http://opengass.itstudy.hu/en/content/evaluation-kick-meeting-6th-7th-november-2014-budapest>

After the deadline iTStudy collected the answers, summarized them and made this evaluation.

Each partner has given a specific valuation, considering a 1-to-5 scale (where 1 means “strongly agree”, 2 means “agree”, 3 means “don’t know” and 4 means “disagree” and 5 means “strongly disagree”). According to this, the most significant results are described.

General items

General Items

	STRONGLY AGREE	AGREE	DON'T KNOW	DISAGREE	STRONGLY DISAGREE
1. We arrived at the venue without any problems	10	2	0	0	0
2. The meeting was well organised	11	1	0	0	0
3. The meeting objectives were clear	10	2	0	0	0
4. The Coordinator helped to achieve the meeting objectives	11	1	0	0	0
5. There was a cooperative atmosphere at the meeting	11	1	0	0	0
6. Refreshments were of high quality	7	5	0	0	0
7. The meeting room was comfortable and suitable for work.	8	4	0	0	0
8. Translators were effective	5	6	1	0	0
9. The hosting organisation did a good job	11	1	0	0	0
10. I liked the cultural program	9	2	1	0	0

Regarding the **first section** (“General items” see above), the evaluation given to the statements of the first section is quite positive in general. The less valued has been the refreshments, where one respondent valued it as “disagree”.

The statement with the highest value has been the good quality of organising, the overall objectives and the communication with coordinator, most of the participants strongly agree with them.

Day 1

Day-1

	STRONGLY AGREE	AGREE	DON'T KNOW	DISAGREE	STRONGLY DISAGREE
11. I know who my partners in OpenQAsS are	10	2	0	0	0
12. I understand the profile and activity of my partner organisations	6	6	0	0	0
13. I understand the objectives of the OpenQAsS project	9	3	0	0	0
14. I understand the main features of ERASMUS+	8	4	0	0	0
15. I understand how to use the online platform to communicate and add content (using the structure of the directories – related to the Outcomes).	6	6	0	0	0
16. Sufficient time was allocated to each element on Day 1	10	2	0	0	0
17. The goals of the first day were achieved	11	1	0	0	0

For **second section**, dealing with the quality of the programs of Day-1. The less valued has been the ‘understanding activities of partner organisations’, where one respondent valued it as “strongly disagree”, but the other respondents agreed with this statement.

Almost everybody answered that the goals of the first day were achieved, and understood the objectives of the OpenQAsS project and the main features of the ERASMUS+ project.

Day 2

Day-2

	STRONGLY AGREE	AGREE	DON'T KNOW	DISAGREE	STRONGLY DISAGREE
18. The details of the project's work programme were explained clearly	10	2	0	0	0
19. I understand each partners area of responsibility in this project	6	6	0	0	0
20. It is clear to me what my next steps in the project are	8	4	0	0	0
21. I am aware of the milestones for this project	9	3	0	0	0
22. I have a knowledge of the financial requirements	6	6	0	0	0
23. I have a knowledge about the Quality Management	5	7	0	0	0
24. I have a knowledge about the Dissemination Strategy	5	7	0	0	0
25. The goals of the second day were achieved	9	3	0	0	0

Third section is dealing with the programs of Day 2. In it, the mostly highly valued items have been those tasks and milestones which are in the next steps during the project period. On the other hand, the items that have been less valued have been the ones about explanations of financial requirements, and responsibilities. Overall almost every partner (except 1-2) understood and agreed with the high quality of the meeting.

Suggestions and Comments

Suggestions

Left Blank	12
User entered value	0
Average submission length in words (ex blanks)	0

Comments

Left Blank	11
User entered value	1
Average submission length in words (ex blanks)	20.00

Suggestions by partners

The partners could give suggestion for improving the planning of the coming transnational meeting. There wasn't comment for this part.

Comments

Partners willing to do so, were able to include any suggestion regarding all those aspects not deals with in the questionnaire or aspects that should be taken into further account. The partners gave 2 comments for this section:

"I was very impressed with the project partner team, and I believe that this will be a very successful endeavour."

"It would be nice if we get more information about partners and their activities, but I know that we have to leave time for more important tasks."

According to the responses of the Evaluation questionnaire we can say, that the partners were satisfied with the kick-off meeting of the **OpenQAsS** project. If it's possible, it's important to keep this quality of organising for the upcoming meetings.